

**NOTICE OF AWARD**

November 21, 2022

**E.LLANA MARKETING & INDUSTRIAL ENTERPRISES**

06 East Capitol Drive,  
Kapitolyo, Pasig City

Dear Sir/Madam:

In connection with the NEGOTIATED PROCUREMENT – SMALL VALUE PROCUREMENT for the **Supply and Delivery of Various Animal/Zoological Supplies** for the **Pasig City Disaster Risk Reduction Management Office** under **Purchase Request No. 100-22-08-5724**, the Bids and Awards Committee resolved to recommend the award of the contract to **E.LLANA MARKETING & INDUSTRIAL ENTERPRISES** in the amount of **Five Hundred Ninety Two Thousand One Hundred Twenty Pesos Only (Php 592,120.00)**.

This serves as formal notice of the award of the contract in your favor. You are hereby requested to execute the contract with the City and to submit relevant documents as required under the Implementing Rules and Regulations of R.A. 9184, if any, within ten (10) calendar days upon receipt of this Notice. Failure to execute the contract and to submit relevant documents (as applicable) within the above-mentioned period may result in the cancellation of the award of the contract in your favor.

Very truly yours,

**VICTOR MA. REGIS N. SOTTO**  
City Mayor

By authority of the City Mayor:

  
**ATTY. JERONIMO U. MANZANERO**  
City Administrator

Conforme:   
**EMELYN ELANA CRUZ**  
Authorized Representative  
**E.LLANA MARKETING &  
INDUSTRIAL ENTERPRISES**

Date: 